



RTO provider code: 60034

Business Skills
IT Solutions
Qualifications



TAE40110 Certificate IV in Training and Assessment Overview

This qualification comprises of 7 core units, plus 3 elective units. Total of 10 units.

Module 1 – Learning Design (2 units – 2 day course)

This workshop covers the skills and knowledge required to conceptualise, design, develop and review learning programs to meet an identified need for a group of learners. It also addresses the skills and knowledge needed to identify the parameters of a learning program, determine the design, outline the content and review its effectiveness.

Cost: \$570 workshop only – no assessment included (no GST)

Module 2 – Training Delivery (4 units – 2 day course)

This course covers the various aspects of training delivery with the skills and knowledge required to plan, organise and deliver training for individuals within a group, and the skills and knowledge required to plan, organise and facilitate learning for individuals in a workplace. On the second day of the course participants will have an opportunity to deliver a short training session to demonstrate skills learnt during the course.

Cost: \$570 workshop only – no assessment included (no GST)

Module 3 – Assessment (4 units – 2 day course)

This workshop covers the performance outcomes, skills and knowledge required to contribute to the assessment process, and; to plan and organise the assessment process, in a competency-based assessment system, and; to assess the competence of a candidate, and; to participate in an assessment validation process, and; to design and develop assessment tools, including tools used in formative, summative and recognition of prior learning (RPL) assessment.

Cost: \$570 workshop only – no assessment included (no GST)

Module 4 – Assessment Final Day (2 day course)

This workshop allows participants to demonstrate skills through facilitation of training and assessment with other participants in a classroom environment.

Cost: \$1290 including assessment (no GST)

Total cost for full Certificate IV training courses, including assessment - \$3,000 (no GST)

For further information, please call NDA on 6334 4910. Course schedules can be accessed via our website www.nda.com.au.